



# Wedding Package

## 2017

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210 Woodhouse Road,

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P.O. Box 100048, Scottsville, Pietermaritzburg, 3209

## **ASCOT WEDDING AND CONFERENCE VENUE**

### **Elephant Venue**

**Venue Hire: R7260.00**

**Venue hire including draped walls and swags with fairy lights: R 11 000.00**

**Venue hire including draped walls and swags with fairy lights behind the main table only R 9460.00**

**Draping for ceremony area only: R 1 650.00**

**Embossed table cloths, overlays, chair covers, chair tiebacks, under-plates, mirrors, centre pieces and red or white carpet @ R 35.00 per person**

**Main table which includes glass table, King and Queen chairs and décor @ R 2750.00**

Your guests will arrive for the ceremony and be seated underneath a large flat-crowned Acacia tree, beautifully lit up at night, surrounded by large boulders, railway sleepers and aloe plants. Guests can enjoy cocktails around the thatched bar.

Your guests then wander along into the Elephant Room for the reception. This thatched wonder can seat up to 180 people without a dance floor, is oval in shape and has a wonderful feel to it. Guests can enjoy cocktails around the thatched bar or wander up to the large entertainment area ideal for Bands, Zulu Dancers or an Orchestra and for welcome drinks and snacks that can be served under the shade of umbrellas.

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### **Hippo Venue**

**Venue Hire: R5 830.00**

**Venue hire including draped back wall with swags and columns and swags with fairy lights: R 10 000.00**

**Venue hire including draped wall with swags and fairy lights behind the main table only: R 8000.00**

**Draping for ceremony area only: R 1 650.00**

**Embossed table cloths, overlays, chair covers, chair tiebacks, under-plates, mirrors, centre pieces and red or white carpet @ R 35.00 per person**

**Main table which includes glass table, King and Queen chairs and décor @ R 2750.00**

The ceremony will be in the gazebo area which can seat a total of 120 guests under umbrellas. The bridal couple and minister will stand under a gazebo in the beautiful garden.

After the ceremony your guests could be treated to welcome drinks and snacks around the pool, as the bridal couple use our stunning gardens for photographs.

The reception will be held in our horseshoe boma, with its natural wooden walls surrounding a sparkling pool. With its own rustic bar, this function venue has a unique ambience that has been enjoyed by many. The Hippo Room can seat up to 200 guests without a dance floor.

If it is just the reception you are having, your guests could be treated to welcome drinks and snacks under umbrellas which are placed in a beautiful garden and they can mingle before going into the Hippo venue.

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# Rhino Venue

**Venue Hire: R3000.00**

**Venue hire including draped walls and swags with fairy lights: R5 500.00**

**Venue hire including draped walls and swags with fairy lights behind the main table only: R 4 000.00**

**Embossed table cloths, overlays, chair tiebacks, under-plates, mirrors, centre pieces and red or white carpet @ R 35.00 per person**

**Main table which includes glass table, King and Queen chairs and décor @ R 2750.00**

This is our smaller and more intimate new venue for a conversable reception. This room comfortably accommodates 60 guests seated.

***All prices are subject to change without prior notice!***

## **BAR FACILITIES**

Ascot Wedding and Conference Venue is licensed to offer a full bar service. Last round will be served @ 23h30 and thereafter the bar closes promptly at midnight.

## **MUSIC**

Please note that all music is to be switched off @ Midnight - your co-operation in this matter would be appreciated.

## **INCLUDED IN THE QUOTED PRICE**

- Menu
- Set up of function venue with table & chairs
- White or Black standard table linen
- Standard skirting for the main table
- Cake table and linen
- Regal Crockery and Cutlery
- Cruet Sets (Salt and Pepper)
- Senior Personnel
- Waitron Staff
- Clearing of tables
- VAT
- Table numbers
- Bar Facilities

## **EXCLUDED FROM THE QUOTED PRICES**

- Flowers and candles
- Delivery and collection of additional furniture required
- DJ
- Cakes

## ***AVAILABLE EXTRAS***

- Gas Heater R450.00 per heater
- Assorted Fruit Juice R40.00 / jug
- Fruit Cocktails Alcoholic (Welcome Drink) R16.00 pp
- Fruit Cocktails Non Alcoholic (Welcome Drink) R14.00 pp
- Alcoholic Champagne (JC le Roux) R98.00 per bottle
- Non alcoholic champagne (JC le Roux) R98.00 per bottle
- Tea **OR** Coffee R15.00/cup
  
- Corkage (Wine and Champagne Permitted Only) R35.00 / bottle
  
- Children U/12 Half Price

### **Décor, Flowers & Candles**

The owners of Ascot Wedding and Conference Centre have taken the decision to allow only certain preferred suppliers to supply table décor at any of the venues. Tables and chairs will be sourced on your behalf by Ascot Wedding and Conference Centre. Ascot now has a full range of table décor available for your perusal.

### **Preferred Suppliers**

Décor on West – Chantal 083 395 1890  
Décor Elegance – Razia 033 3458648  
Candles and Décor – Yvette 033 345 1936

### **Music**

DJ Worx: Allan McCabe 072 5575 339  
Mega Music: Shaun 082 573 7924  
Big Beat: Kevin Liddle 082 552 3227/033 394 4426  
Musa Zondi 074 471 9840  
Sbonelo 076 233 0342

### **Photographer**

Joy Chimbombe 083 296 8358

### **Marriage Officers**

Graham Anderson 074 708 9273

## ***ARRIVAL SNACK SELECTION***

Please note that this does not form part of any menu option

### **Option 1**

Pretzels  
Peanuts  
Chips and Dip  
**R24.00 pp**

### **Option 2**

A Selection of Local Cheeses with  
Savoury Biscuits  
**R43.00 pp**

### **Option 3**

***(Choice of Three)***

Mutton or Potato Samosas  
Jalapeno & Cheese Rissoles  
Chicken Spring rolls  
BBQ Meatballs  
Buffalo Wing's  
Sausage Rolls  
**R46.00 pp**

### **Option 4**

Biltong  
Cashew Nuts  
Dried Fruit  
**R75.00 pp**

***All prices include vat and are subject to change!***

# **BUFFET MENU No 1**

## **MAIN**

Mutton Breyani

Dholl

Carrot Salad

(Vegetarian Option: Vegetable Breyani)

## **DESSERT**

Soji served with cream

2 Jugs of Juice per Table

**Sweet Meats to be supplied by customer at own expense**

**R149.00 pp (Inclusive of VAT)  
(Min of 50pax)**

***\*Price is subject to change\****

## **BUFFET MENU No 2**

### **STARTER**

Platters of:  
Assorted samoosa's & pies  
Served with a sweet chilli sauce

### **MAIN**

Roast Chicken

Beef Curry

Savoury Rice  
Roast potato  
Creamed spinach  
Roasted Butternut  
Gravy

Beetroot Salad  
Green Salad

### **DESSERT**

Sticky Malva Pudding with Custard  
Ice cream with assorted sauces

2 Jugs of Juice per table

**R190.00 pp (Inclusive of VAT)  
(min 50 pax)**

***\*Price is subject to change\****

## **BUFFET MENU NO 3**

### **STARTER**

Platters of:  
Assorted samoosa's & pies  
Served with a sweet chilli sauce

### **MAIN**

Roast Chicken

Mutton Curry

Savoury Rice  
Roasted Butternut  
Creamed Spinach

Gravy

Beetroot Salad  
Coleslaw

### **DESSERT**

Sticky Malva Pudding & Custard  
Ice cream & various sauces

2 Jugs of juice per table

**R215.00 pp (Inclusive of VAT)  
(min of 50pax)**

***\*Price is subject to change\****

## **BUFFET MENU NO 4**

### **STARTER**

Platters of:

Assorted samoosa's & pies  
Served with a sweet chilli sauce

### **MAIN**

Roast Lamb  
(infused with Rosemary & Garlic)

Chicken Stallone  
(Crumbed Chicken medallion stuffed with spinach and cheese)

Savoury Rice  
Roast potato  
Roasted Butternut  
Creamed Spinach

Gravy

Green Salad  
Mint Sauce  
Coleslaw

### **DESSERT**

Death by Chocolate Pudding  
Ice cream & Choc Sauce

2 Jugs of juice per table

**R253.00 pp (Inclusive of VAT)**  
**(min of 50pax)**

***\*Price is subject to change\****

# **TRADITIONAL ASCOT BRAAI**

Cooked by the Chef

## **SALAD BAR**

Greek Salad  
Coleslaw

## **BUTCHERS BLOCK**

Please select Three Items

Traditional Boerewors  
Sirloin Steaks  
Lamb Chops  
Chicken Kebabs

## **HOT ACCOMPANIMENTS**

Baby Potatoes with Garlic Butter  
Pap with Tomato & Onion Sauce  
Mixed Vegetables

Homemade Cocktail Seeded Rolls  
Butter portions

## **DESSERT**

Malva Pudding with Custard  
Ice-cream with various Sauces

**R240.00 pp (Inclusive of VAT)**  
**(Min of 50 pax)**

# **TRADITIONAL ASCOT SPIT BRAAI**

Cooked by the Chef

## **SALAD BAR**

Greek Salad  
Coleslaw

## **BUTCHERS BLOCK**

Whole Lamb

## **HOT ACCOMPANIMENTS**

Baby Potatoes with Garlic Butter  
Pap with Tomato & Onion Sauce  
Mixed Vegetables

Homemade Cocktail Seeded Rolls  
Butter portions

## **DESSERT**

Malva Pudding with Custard  
Ice-cream with various Sauces

**R240.00 pp (Inclusive of VAT) (Min of 50 pax)**

**BRIDAL TERMS AND CONDITIONS**

1. **FUNCTION DEPOSIT**

1.1 The Ascot Wedding and Conference Venue (hereinafter referred to as "Ascot") would only secure your booking once we received a **50%** Function Deposit, along with signed terms & conditions and copies of ID Documents (applicable to Weddings & Private Functions)

2. **REFUNDABLE SUPPLEMENTARY DEPOSIT**

A **R5,000.00** refundable supplementary deposit is required on confirmation of booking and is re-payable 2 weeks after the function date. This is required to secure breakages and any additional costs incurred at the function.

3. **PAYMENTS**

3.1 The balance of the agreed Function Cost is payable in full **14 days prior** to the function (non-negotiable);

3.2 Any amendments as to number of guests and anticipated changes are to be communicated on such date;

3.3 Any increase in numbers should be communicated and paid in full, within 48 hours prior to the function date;

3.4 **Ascot regrettably does not accept cheque payments. See below for payment details.**

4. **CANCELLATION**

4.1 In the event of a Client cancellation:

4.1.1. 6 to 9 months prior to the function, 25% of the paid Function Deposit paid (per Clause 1.1) will be retained as a cancellation fee;

4.1.2. 3 to 6 months prior to the function, the full Function Deposit paid (per Clause 1.1) will be retained as a cancellation fee;

4.1.3. 0 to 3 months prior to the function, all monies paid will be forfeited as a cancellation fee;

4.2. The Client will be liable and subject to this cancellation penalty and the cancellation terms and conditions contained herein notwithstanding, *inter alia*, an event of death, serious injury or an Act of God or any other reason or cause whatsoever that may occasion such cancellation;

4.3. The Client hereby warrants and agrees that the penalty provisions as stated, *inter alia*, in this clause, are fair and equitable.

Signed.....

5. **PENALTY**

Should the times on the contract not be adhered to, 50% of the refundable deposit will be forfeited.

Signed.....

6. **POSTPONEMENT OF FUNCTION**

6.1 In the event of your function being postponed, you will be given 14 days in which to re-confirm a further suitable date;

6.2 Should we not receive re-confirmation of this date within this period, the full cancellation terms and conditions will apply as reflected in Clause 3 above;

6.3 Postponements will not be considered should you be within 6 months of your function date.

Signed.....

7. **FOOD PRICE FLUCTUATIONS**

**Menu prices are subject to change due to food price escalation.**

8. **CHAMPAGNE & WINE/ CORKAGE**

Champagne and wine brought onto the premises is permitted on the tables subject to a corkage charge of **R35.00** per bottle. A maximum of **3 bottles** per table is permitted.

9. **BAR FACILITIES**

9.1 A fully licensed bar is available on the premises;

9.2 The bar is available for service as from the commencement of the function and will close no later than **23h55**, therefore last round will be called at **23h30**.

9.3 **It is specifically recorded that the consuming of alcohol, not purchased from our bar or as permitted and agreed on corkage, is strictly forbidden. Any transgression of the above will lead to the beverage being charged to the account of the client and 50% of the refundable supplementary deposit will be forfeited.**

**9.4 Please inform the Program director/Emcee of this agreement.**

**Signed.....**

10. **MUSIC**

In light of the venue being situated in a residential area; music must be turned off by no later than **24h00 (midnight)**. Failing which, the full Refundable Supplementary Deposit will be forfeited.

11. **NEIGHBOURING VENUES**

The Ascot Wedding and Conference Venue has three Function Venues and at any given time all three venues could be in use. We request that consideration be given to the other functions by ensuring noise levels during ceremonies and the volume of your music during the function remain at a moderate level.

12. **ARRIVAL/DEPARTURE**

12.1 Please coordinate anticipated time of arrival with the Ascot Wedding and Conference Venue so access arrangements may be made;

12.2 The venue is available from **08h00** on the day of the function;

12.3 In light of the venue being situated in a residential area it is requested that guests leave by **24h00 (Midnight)**.

13. **Breakages/Damages**

- 13.1 Any equipment breakages/losses will be for your account, stock take will be done immediately after your event and should you or a nominated person not be present, you will then forfeit the right to dispute any charges deducted from your supplementary refundable deposit.
- 13.2 Please note that any damages/stains/burns to linen will also be charged for at replacement costs.

14. **FOOD**

- 14.1 All the food provided for the function remains the property of Ascot;
- 14.2 No food may be removed from the premises under any circumstances;
- 14.3 No food is allowed is to be brought on to Ascot Property (unless prior arrangements have been confirmed with management), so as to maintain Ascot Standards;
- 14.4 Ascot Conference Centre reserves the right to serve the dessert simultaneously with the main course, should the program of events be delayed;
- 14.5 **It is a health requirement the food provided can only remain in the heated units for a maximum period of 2 hours. Staff are compelled to remove the food 2 hours after the requested serving time. Failing this requirement, the full refundable deposit will be forfeited.**

**Signed.....**

- 14.6 Each menu has a minimum number of people required. Should your numbers be less than the required number we would need to be re-costed your menu according to your numbers and the re-costed price will be applicable.

15. **HOLIDAYS**

A surcharge of R35.00 per person is payable for bookings on Public Holidays and Sundays.

16. **DAMAGE TO PROPERTY**

The Client shall be liable for any damage to the property of Ascot Wedding and Conference Venue, arising from any cause whatsoever, whether or not the damage is due to the negligence of the Client and/or his/her guests.

17. **MISCELLANEOUS**

- 17.1 We request that only **fresh** rose petals or flowers be used as confetti as they are biodegradable;
- 17.2 Bubble machines are only permitted in the garden area.
- 17.3 A surcharge of R25.00 per person will be charged for numbers under 50 pax.

18. **NO VARIATION**

No variation to these terms and conditions is permitted without the prior written consent of Ascot Wedding and Conference Venue.

**The banking details are as follows:**

**Chezi's Conference Centre (Pty) Ltd t/a Ascot Wedding and Conference Centre**

**NEDBANK**

**KZN Inland**

**Account number: 102 8295 138**

**Branch Code 116 535**

**EFT Code 198 765**

**Cheque Account**

**REF ON DEPOSIT SLIP: DATE AND NAME OF FUNCTION**

**FAX NO: 033 - 3462940**

My signature appended hereto confirms my acceptance of the aforesaid terms and conditions. I furthermore confirm that I am indebted to the Ascot Wedding and Conference Venue in the amounts as indicated in (Clause 1) as well as any such further amounts as agreed with the Conference Centre Management for purposes of the entire function as stated in, but not limited to, the aforesaid Terms & Conditions.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Signature of Client: \_\_\_\_\_

(in the case of a legal person) who warrants that they are duly authorized hereto

Full Name of Client: \_\_\_\_\_

